



T-104
2022

Course Specification

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| Course Title: Basic Writing Skills |
| Course Code: ENG26133 |
| Program: BA in English |
| Department: Department of English |
| College: College of Arts |
| Institution: University of Bisha |
| Version: 1444 |
| Last Revision Date: <i>Pick Revision Date.</i> |



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A. General information about the course:

Course Identification

1. Credit hours: 2

2. Course type

a. University College Department Track Others

b. Required Elective

3. Level/year at which this course is offered: Year (1), Level (2)

4. Course general Description: This course is the first of two intensive courses for the English Major students. It targets both the development of the learners' English Language skills and academic skills. Basic writing skills include the ability to write clearly and concisely, organize ideas logically, use correct grammar and punctuation, and proofread for accuracy. Additionally, basic writing skills involve the ability to communicate effectively through written words, create compelling arguments, and develop creative solutions to problems. By the end of the course, learners are expected to achieve **B1** level of the CEFR; where learners can maintain conversation and express ideas.

5. Pre-requirements for this course (if any): ENG6113

6. Co- requirements for this course (if any): NA

7. Course Main Objective(s):

By the end of the course, learners will be able to:

1. Demonstrate English Language skills in writing at the level of B1 of the CEFR (Common European Framework Reference).
2. Demonstrate writing skills that form the foundation for academic achievement.
3. Use strategies, such as contextualization of new vocabulary, use of previewing, skimming and scanning techniques, and knowledge of text organization and discourse markers, to aid the comprehension of written language.
4. Use of grammatically correct and situationally and culturally appropriate language in writing for effective communication in a variety of interpersonal and academic situations.
5. Be familiarized with different academic content areas, such as sociology, nutrition, architecture, and business.



1. Teaching mode (mark all that apply)

| No | Mode of Instruction | Contact Hours | Percentage |
|----|--|---------------|------------|
| 1. | Traditional classroom | 26 | 85% |
| 2. | E-learning | 4 | 15% |
| 3. | Hybrid <ul style="list-style-type: none"> ● Traditional classroom ● E-learning | | |
| 4. | Distance learning | | |

2. Contact Hours (based on the academic semester)

| No | Activity | Contact Hours |
|-------|-------------------|---------------|
| 1. | Lectures | 30 |
| 2. | Laboratory/Studio | |
| 3. | Field | |
| 4. | Tutorial | |
| 5. | Others (specify) | |
| Total | | 30 |

B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods

| Code | Course Learning Outcomes | Code of CLOs aligned with PLOs | Teaching Strategies | Assessment Methods |
|------|---|--------------------------------|--|--|
| 1.0 | Knowledge and understanding | | | |
| 1.1 | Recall the vocabulary of the Academic Word List necessary to write clear and concise sentences. | K2 | Lecturing Presentation Discussion | Quizzes Assignments Activities |
| 1.2 | Describe different academic content areas and learn how to organize ideas effectively in writing. | K1 | Pair/Group Work Cooperative Learning | (Classroom or Online) Midterm Exam Final Exam |
| 2.0 | Skills | | | |
| 2.1 | Demonstrate English Language skills in writing at the level of B1 of the CEFR (Common European Framework References). | S1 | Task based activities. Lecturing Presentation | Quizzes Assignments Activities (Classroom or Online) |
| 2.2 | Demonstrate skills in writing that form the foundation for academic achievement. | S1 | Discussion Pair/Group Work | Midterm Exam Final Exam |



| Code | Course Learning Outcomes | Code of CLOs aligned with PLOs | Teaching Strategies | Assessment Methods |
|------|---|--------------------------------|--------------------------------------|---------------------------|
| 2.3 | Use strategies, such as contextualization of new vocabulary and knowledge of text organization of written language. | S1 | Flipped Classroom Eclectic Method | |
| 3.0 | Values, autonomy, and responsibility | | | |
| 3.1 | Formulate the learning styles required from college level students, especially English Major students. | V1 | Discussion Demos Presentation | Activities Assignments |
| 3.2 | Build cross-cultural understanding and confidence in using language. | V2 | | |
| 3.3 | Construct grammatically correct and culturally appropriate language in writing for effective communication in a variety of interpersonal and academic situations. | V1 | | |

C. Course Content

| No | List of Topics | Contact Hours |
|-------|---|---------------|
| 1. | A brief orientation to basic writing skills. | 3 |
| 2. | Writing Skill: Writing simple sentences. Unit Assignment: Write sentences to describe yourself. | 3 |
| 3. | Writing Skill: Editing for capitalization and punctuation. Unit Assignment: Give information about a school. | 3 |
| 4. | Writing Skill: Writing complete sentences Unit Assignment: Describe the people, food, and activities at a celebration. Critical Thinking Strategy: Choosing a writing topic | 3 |
| 5. | Writing Skill: Capitalizing proper nouns Unit Assignment: Write about how you have fun | 3 |
| 6. | Writing Skill: Using subject-verb agreement in different sentence types. Unit Assignment: Write about your favorite building. | 3 |
| 7. | Writing Skill: Using an editing checklist. Unit Assignment: Write about how to change an unhealthy habit. | 3 |
| 8. | Writing Skill: Identifying fragments and complete sentences. Unit Assignment: Write about a new place. | 3 |
| 9. | Writing Skill: Writing sentences with and. Unit Assignment: Write about how technology helps people. | 3 |
| 10. | Revision | 3 |
| Total | | 30 |



D. Students Assessment Activities

| No | Assessment Activities * | Assessment timing (in week no) | Percentage of Total Assessment Score |
|----|---------------------------|--------------------------------|--------------------------------------|
| 1. | Quizzes | ----- | 10% |
| 2. | Midterm test | 5-6 | 20% |
| 3. | Activities (class online) | ----- | 10% |
| 4. | Assignments | ----- | 5% |
| 5. | Participation | ----- | 5% |
| 6. | Final Exam | End | 50% |
| 7. | Total | | 100% |

*Assessment Activities (i.e., Written test, oral test, oral presentation, group project, essay, etc.)



E. Learning Resources and Facilities

1. References and Learning Resources

| | |
|--------------------------|--|
| Essential References | Q Skills for Success Reading and Writing-Intro (special Edition) third Edition |
| Supportive References | NA |
| Electronic Materials | |
| Other Learning Materials | |

2. Required Facilities and equipment

| Items | Resources |
|--|--|
| facilities (Classrooms, laboratories, exhibition rooms, simulation rooms, etc.) | Well-equipped classroom with a smart board, data show. |
| Technology equipment (projector, smart board, software) | Electronic whiteboards, movable whiteboards, projector, and educational software, cables to connect laptops to projectors and either speakers or CD players for audio educational materials. |
| Other equipment (depending on the nature of the specialty) | High-speed internet and intranet connections. |

F. Assessment of Course Quality

| Assessment Areas/Issues | Assessor | Assessment Methods |
|--------------------------------------|--|---|
| Effectiveness of teaching | <ul style="list-style-type: none"> Students Teacher Program Coordinator Peer Reviewers | <ul style="list-style-type: none"> Questionnaires. Direct feedback. Peer reviews reports. Class observations and reviews. Annual staff reports. Course and program reports. |
| Effectiveness of students assessment | <ul style="list-style-type: none"> Teacher Program Coordinator | <ul style="list-style-type: none"> Questionnaires Direct feedback. Peer reviews reports. Class observations and reviews. Annual staff reports. Course and program reports. Exam paper evaluation |
| Quality of learning resources | <ul style="list-style-type: none"> Teacher | <ul style="list-style-type: none"> Questionnaire. |





| Assessment Areas/Issues | Assessor | Assessment Methods |
|---|--|---|
| | <ul style="list-style-type: none"> Program Coordinator | <ul style="list-style-type: none"> Course and program reports. |
| The extent to which CLOs have been achieved | <ul style="list-style-type: none"> Teacher Program Coordinator | <ul style="list-style-type: none"> Exam results analysis. Course and program reports. |
| Effectiveness of improvement plans | <ul style="list-style-type: none"> Teacher Program Coordinator | <ul style="list-style-type: none"> Course and program reports. |

Assessor (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

Assessment Methods (Direct, Indirect)

G. Specification Approval Data

| | |
|--------------------|----------------------------|
| COUNCIL /COMMITTEE | DEPARTMENT COUNCIL |
| REFERENCE NO. | MEETING (11)/ 1/4/11/34-44 |
| DATE | 13/9/1443 |

